

MINUTES
REGULAR MEETING

Of the City Council of the Town of Colma
City Hall, 1198 El Camino Real
Colma, CA 94014

Wednesday, July 13, 2005
7:30 p.m.

PLEDGE OF ALLEGIANCE - CALL TO ORDER

ROLL CALL – Vice Mayor Helen Fisicaro called the Regular Meeting of the City Council for the Town of Colma to order at 7:38 p.m.

Council Present – Vice Mayor Helen Fisicaro and Council Members Joseph Silva, Frossanna Vallergera and Claro "Larry" R. Formalejo.

Council Absent – Mayor Philip J. Lum, Jr.

Staff Present: – City Manager Diane McGrath, Assistant City Manager Laura Allen, Chief of Police Robert Lotti, City Attorney Roger Peters, Director of Recreation Services Brian Dossey, City Engineer Rick Mao, City Planner Malcolm Carpenter, Deputy City Planner Andrea Ouse, and Deputy City Clerk Anita Landis Thorsnes.

Also Present: City Treasurer Rae Gonzalez.

PUBLIC COMMENTS

Open to public comments.

Pat Hatfield, Colma Historical Association President, invited the audience and Council to attend the Annual Gateway Festival, October 1st and 2nd.

Greg Cochran, North San Mateo County Chamber of Commerce, representing Colma-Daly City Chamber of Commerce, encouraged enrollment in the Skyline College 2005 Leadership Forum.

Closed to public comments.

Vice Mayor Fisicaro moved Item 14 to be heard directly following the Consent Calendar.

PRESENTATIONS

1. Presentation by Chris Moore, Representative from HEART
2. Introduction of New Employees:
Roger Varela, Recreation Leader
Rolando "Mike" Feliciano, Facility Attendant (*absent*)
Ryan Cleaves, Recreation Leader

CONSENT CALENDAR

3. Accept Minutes of June 8, 2005 Regular City Council Meeting
4. Approve Warrants List for June 1-30, 2005
5. Motion to Adopt Resolution 2005-41 AWARDING CONTRACT TO INTERSTATE GRADING & PAVING INC FOR CONSTRUCTION OF JUNIPERO BOULEVARD BEAUTIFICATION PROJECT, PHASE II
6. Motion to Adopt Resolution 2005-42 ADOPTING A RECORDS RETENTION SCHEDULE FOR THE POLICE DEPARTMENT
7. Motion to Adopt Resolution 2005-43 AMENDING COLMA ADMINISTRATIVE CODE TO ESTABLISH GUIDELINES FOR RESPONDING TO REQUESTS FOR INSPECTION OR COPYING OF PUBLIC RECORDS
8. Motion to Accept Recreation Services Department Quarterly Review, April – June 2005
9. Motion to Approve Resolution 2005-44 AMENDING THE EMPLOYMENT CONTRACT BETWEEN THE TOWN OF COLMA AND CITY MANAGER DIANE MCGRATH TO INCREASE HER ANNUAL SALARY TO \$200,000

Action: On the motion of Frossanna Vallerga, seconded by Joseph Silva, and carried THE COUNCIL APPROVED THE CONSENT CALENDAR by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Philip J. Lum, Jr.					✓
Helen Fisicaro	✓				
Joseph Silva	✓				
Frossanna Vallerga	✓				
Larry Formalejo	✓				
Voting Tally	4	0			

Item 14 was heard out of order, following the Consent Calendar

NEW BUSINESS

14. **Consider:** Report from Robert Olson & Associates, Consultants, to Colma Fire Protection Authority

Vice Mayor Helen Fisicaro recused herself from participating in this matter and left the room prior to discussion, after announcing that she was disqualified because her husband is employed by the Colma Fire Protection District.

Report: City Manager Diane McGrath introduced John Montenero, who gave the report and discussed the service options available to the Town as defined in the ROA report.

Open to public comments.
No comments.
Closed to public comments.

Action: No action taken. Informational report only.

Vice Mayor Helen Fisicaro returned to the dais.

PUBLIC HEARINGS

10. **Consider:** Adopting Ordinances Prescribing Fees for Sewer Connections, and Sewer Services by Amending Colma Municipal Code Sections 3.313 and 3.315 and Adding Sections 3.313.1 and 3.315.1

Report: City Engineer Rick Mao gave the report and recommended that the City Council adopt an urgency ordinance and introduce a regular ordinance to increase sewer service charges for the North San Mateo County Sanitation District and the City of South San Francisco Sewer Collection Systems for FY 05/06.

Open to public comments.
Comments were made by the following people:

Dave Hatfield, resident 475 D Street.
John Uccelli, commercial property owner, 480 Collins.

Closed to public comments.

Council received written protests into the record. The written protests numbered: 1 (attached).

Action: On the motion of Frossanna Vallergera, seconded by Larry Formalejo, and carried, the Council approved Urgency Ordinance 632 PRESCRIBING FEES FOR SEWER CONNECTIONS, AND SEWER SERVICES BY AMENDING COLMA MUNICIPAL CODE SECTIONS 3.313 AND 3.315 AND ADDING SECTIONS 3.313.1 AND 3.315.1 by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Philip J. Lum, Jr.					✓
Helen Fisicaro	✓				
Joseph Silva	✓				
Frossanna Vallergera	✓				
Larry Formalejo	✓				
Voting Tally	4	0			

Action: On the motion of Frossanna Vallergera, seconded by Joseph Silva, and carried, the council approved Reading Ordinance by title only by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Philip J. Lum, Jr.					✓
Helen Fisicaro	✓				
Joseph Silva	✓				
Frossanna Vallergera	✓				
Larry Formalejo	✓				
Voting Tally	4	0			

The title was read by Helen Fisicaro.

Action: On motion of Frossanna Vallergera, seconded by Larry Formalejo, and carried, the council introduced Ordinance 633 PRESCRIBING FEES FOR SEWER CONNECTIONS, AND SEWER SERVICES BY AMENDING COLMA MUNICIPAL CODE SECTIONS 3.313 AND 3.315 AND ADDING SECTIONS 3.313.1 AND 3.315.1 by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Philip J. Lum, Jr.					✓
Helen Fisicaro	✓				
Joseph Silva	✓				
Frossanna Vallergera	✓				
Larry Formalejo	✓				
Voting Tally	4	0			

Action: On motion of Frossanna Vallergera, seconded by Larry Formalejo, and carried, the council approved Reading Ordinance by title only by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Philip J. Lum, Jr.					✓
Helen Fisicaro	✓				
Joseph Silva	✓				
Frossanna Vallergera	✓				
Larry Formalejo	✓				
Voting Tally	4	0			

The title was read by Frossanna Vallergera.

11. **Consider:** Adopt a Resolution Overruling Protests to, Approving and Confirming City Engineer's Report to Collect Sewer Service Charges for the Fiscal Year 2005-2006 through the Property Tax Rolls and Authorizing Payment to Certain Sewer Service Charges from the General Fund

Report: City Engineer Rick Mao gave the report and recommended that the City Council adopt a resolution overruling protests to, approving report of and authorizing payment for certain sewer service charges.

Open to public comments.
No comments.
Closed to public comments.

Action: On the motion of Frossanna Vallergera, seconded by Larry Formalejo, and carried, the Council approved Resolution 2005-45 OVERRULING PROTESTS TO, APPROVING AND CONFIRMING CITY ENGINEER'S REPORT TO COLLECT SEWER SERVICE CHARGES FOR THE FISCAL YEAR 2005-2006 THROUGH THE PROPERTY TAX ROLLS AND AUTHORIZING PAYMENT TO CERTAIN SEWER SERVICE CHARGES FROM THE GENERAL FUND by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Philip J. Lum, Jr.					✓
Helen Fisicaro	✓				
Joseph Silva	✓				
Frossanna Vallergera	✓				
Larry Formalejo	✓				
Voting Tally	4	0			

12. **Consider:** Adopt a Resolution Approving Tentative Parcel Map (Lot Merger) of Property Located at 1199 El Camino Real Comprising the Colma Police Facility (APNs: 011-341-310, -860, -870)

Report: Deputy City Planner Andrea Ouse gave the report and recommended that the City Council adopt a resolution approving a Lot Merger to Combine Four Parcels of Property Located at 1199 El Camino Real and Develop as the Colma Police Facility after Making the Findings set forth in the report.

Open to public comments.
No comments.
Closed to public comments.

Action: On motion of Joseph Silva, seconded by Larry Formalejo and carried, the Council approved Resolution 2005-46 APPROVING TENTATIVE PARCEL MAP (LOT MERGER) OF PROPERTY LOCATED AT 1199 EL CAMINO REAL COMPRISING THE COLMA POLICE FACILITY by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Philip J. Lum, Jr.					✓
Helen Fiscaro	✓				
Joseph Silva	✓				
Frossanna Vallergera	✓				
Larry Formalejo	✓				
Voting Tally	4	0			

NEW BUSINESS

13. **Consider:** Report on the 2005 Town Picnic, and Selection of a Location and Date for the 2006 Event

Report: Recreation Services Director Brian Dossey gave the report and recommended that the City Council accept the report and select a location and date for the 2006 Town Picnic.

Open to public comments.

Comments were made by the following people:

Pat Hatfield, resident 475 D Street.
Rae Gonzalez, resident 551 D Street.
Dave Hatfield, resident 475 D Street.

Closed to public comments.

Council instructed staff to plan next year's event in September at Sterling Park Community Center.

14. **Consider:** Report from Robert Olson & Associates, Consultants, to Colma Fire Protection Authority

Item 14 was heard following the Consent Calendar.

15. **Consider:** Resolution Appointing Andrea Ouse as City Planner Effective August 1, 2005

Report: City Manager Diane McGrath gave the report and recommended that the City Council adopt a resolution appointing Andrea Ouse as City Planner Effective August 1, 2005.

Open to public comments.

No comments.

Closed to public comments.

Action: On the motion of Helen Fisicaro, seconded by Frossanna Vallerga, and carried, the Council approved Resolution 2005-47 APPOINTING ANDREA OUSE AS CITY PLANNER EFFECTIVE AUGUST 1, 2005 by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Philip J. Lum, Jr.					✓
Helen Fisicaro	✓				
Joseph Silva	✓				
Frossanna Vallerga	✓				
Larry Formalejo	✓				
Voting Tally	4	0			

COUNCIL CALENDARING

Regular Meeting Adjourned to: August 24, 2005 7:30 P.M.

REPORTS

City Council: Joseph Silva reported that the C/CAG and Legislative Committee meetings were cancelled.

Larry Formalejo attended the Council of Cities meeting.

ADJOURNMENT

Council adjourned the Regular meeting at 9:30 p.m.

Respectfully Submitted,



Anita Landis Thorsnes
Deputy City Clerk

Approved by Council August 24, 2005

MINUTES
SPECIAL MEETING

Of the City Council of the Town of Colma
City Hall, 1198 El Camino Real
Colma, CA 94014

STUDY SESSION
Wednesday, July 13, 2005
6:30 p.m.

Vice Mayor Helen Fisicaro called the Special Study Session of the City Council for the Town of Colma to order at 7:15 p.m.

Council Present – Vice Mayor Helen Fisicaro and Council Members Joseph Silva, Frossanna Vallergera and Claro "Larry" R. Formalejo.

Council Absent – Mayor Philip J. Lum, Jr.

Staff Present: – City Manager Diane McGrath, City Attorney Roger Peters, City Planner Malcolm Carpenter, Deputy City Planner Andrea Ouse, and Recording Clerk Anita Landis Thorsnes.

1. **STUDY:** State Law and Local Planning

Report: Deputy City Planner Andrea Ouse gave the report.

Action: No action taken. Study item only.

ADJOURNMENT

Council adjourned the Special meeting at 7:30 p.m.

Respectfully Submitted,



Anita Landis Thorsnes
Recording Clerk

Approved by Council August 24, 2005